Permit #F00139495

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00139495 **Type of Permit:** FILMING **Release Date:** 07/03/2018

Production Company NINTH CHRISTMAS LLC

Insured Company Name NINTH CHRISTMAS LLC
Contact Phone No. 1 508-918-0001
Contact Phone No. 2
Fax
Address 1443 N FULLER AVE
LOS ANGELES, California 90046

Production Title CHRISTMAS ARRANGEMENT

Type of Production Feature

Producer Autumn Federici

Director Jake Helgren

1st AD Zack Walker

Production Manager Anthony Melillo

FilmL.A. Coordinator Melissa Levine

Location Manager Anthony Melillo
Primary Phone Mobile - 508-918-0001
Secondary Phone

Location Assistant Lexi Giovagnoli
Primary Phone Mobile - 310-614-1360
Secondary Phone

Fees

Posting 300	$138.00
Notification Charge	$492.00
FILMLA NON-REFUNDABLE FILM APPLICATION FEE	$660.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
FILMLA MONITOR FEES	$186.00

Total Permit Fee $1,561.00

Number of Locations 3

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Summary Information — Location

Permit Number	F00139495	**Location Manager**	Anthony Melillo
Production Company	NINTH CHRISTMAS LLC	Primary Phone	Mobile - 508-918-0001
Insured Company	NINTH CHRISTMAS LLC	Secondary Phone	
Production Title	CHRISTMAS ARRANGEMENT		

Location Address 4381 Tujunga Ave, Los Angeles, CA, 91604

Location Type Business

Film Dates 7/5/2018 - 7/5/2018 07:00 - 12:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached documents Colfax_Meadows_August-2014_dw.pdf
First_Christian_Church_of_North_Hollywood_Parking_Guidelines_and_Map.REVISED 1.16.15.pdf

Equipment on Location

Type	Quantity
Camera cars	2
Cast/Crew vehicles	5
Vans	3

Personnel on Location

Type	Quantity
Cast	3
Crew	22
FilmL.A. Monitor(s)	1
Spot Check	1

Filming Activities Camera on sticks; Equipment on property; Equipment on sidewalk only.; Exterior establishing shots; Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 02 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Production Title	CHRISTMAS ARRANGEMENT		

Approvals

FILMLA. MONITORS	Eric Warczinsky
LOS ANGELES CITY POLICE DEPARTMENT	Vincent Aguirre

Coordinator Note COMPANY MUST TURN POSTING SIGNS AROUND AT THE END OF FILM SHOOT PRIOR TO LEAVING LOCATION.

Coordinator Note ** NO STOPPING, BLOCKING, OR PARKING IN FRONT OF ANY BUSINESSES/MERCHANTS ON TUJUNGA AVE. **

Coordinator Note FILMLA MONITOR REQUIRED 7/5, 0600-1200

Parking

Base Camp
Location Type : Filming Location

Parking Notes
Parking garage

Crew Parking
Location Type : Other Location
5126 Klump Ave, Los Angeles, CA, 91601

NOT A PERMIT

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Summary Information — Location

Permit Number	F00139495	**Location Manager**	Anthony Melillo
Production Company	NINTH CHRISTMAS LLC	Primary Phone	Mobile - 508-918-0001
Insured Company	NINTH CHRISTMAS LLC	Secondary Phone	
Production Title	CHRISTMAS ARRANGEMENT		

Location Address 4386 Lankershim Blvd, Los Angeles, CA, 91602

Location Type Restaurant

Film Dates 7/5/2018 - 7/5/2018 07:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Equipment on Location

Type	Quantity
Camera cars	2
Cast/Crew vehicles	5
Vans	3

Personnel on Location

Type	Quantity
Cast	3
Crew	22
Extras	7
Spot Check	1

Filming Activities Camera on sticks; Equipment on property; Equipment on sidewalk only.; Exterior establishing shots; Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Vincent Aguirre

Parking

Base Camp	**Crew Parking**	5126 Klump Ave, Los Angeles, CA, 91601
Location Type : Filming Location	Location Type : Other Location	

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Summary Information — Location

Permit Number	F00139495	**Location Manager**	Anthony Melillo
Production Company	NINTH CHRISTMAS LLC	Primary Phone	Mobile - 508-918-0001
Insured Company	NINTH CHRISTMAS LLC	Secondary Phone	
Production Title	CHRISTMAS ARRANGEMENT		

Posting "No Parking" signs S/S OF MOORPARK ST, STARTING AT 4386 LANKERSHIM BLVD HEADING EAST ON MOORPARK FOR 300' HEADING TOWARDS CARTWRIGHT AVE.

Approximate Footage 0 - 300 **Log Number** 207298

Date(s) 7/5/2018 to 7/5/2018 **Time(s)** 07:00 to 22:00

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Summary Information — Location

Permit Number	F00139495	**Location Manager**	Anthony Melillo
Production Company	NINTH CHRISTMAS LLC	Primary Phone	Mobile - 508-918-0001
Insured Company	NINTH CHRISTMAS LLC	Secondary Phone	
Production Title	CHRISTMAS ARRANGEMENT		

Location Address 10331 Valley Spring Ln, Los Angeles, CA, 91602

Location Type Private Residence

Film Dates 7/5/2018 - 7/5/2018 07:00 - 22:00 1 day

Open or Closed to the Public Closed

Generic Conditions
Must comply with attached conditions
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document Toluca Lake_May-3-2018_AK.pdf

Equipment on Location

Type	Quantity
Camera cars	2
Cast/Crew vehicles	5
Vans	3

Personnel on Location

Type	Quantity
Cast	3
Crew	22

Filming Activities Camera on sticks; Equipment on property; Equipment on sidewalk only.; Exterior establishing shots; Interior and exterior dialogue;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Vincent Aguirre

Parking

Base Camp	**Crew Parking**	5126 Klump Ave, Los Angeles, CA, 91601
Location Type : Filming Location	Location Type : Other Location	

Posting "No Parking" N/S OF VALLEY SPRING LANE, STARTING AT 10331 VALLEY SPRING LANE

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Summary Information — Location

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Insured Company	NINTH CHRISTMAS LLC	Secondary Phone	
Production Title	CHRISTMAS ARRANGEMENT		

signs (FILMING LOCATION), HEADING EAST 300' TOWARDS ARCOLA AVE.

Approximate Footage 0 - 300 **Log Number** 207299

Date(s) 7/5/2018 to 7/5/2018 **Time(s)** 07:00 to 22:00

NOT A PERMIT

SPECIAL FILMING CONDITIONS
COLFAX MEADOWS AREA

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size/scope – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT PRIOR CONTACT WITH FILML.A. ANDTHE ABOVE REVIEW.***

- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to. Weekend and holiday filming is generally prohibited, unless approved by FilmL.A.** An extension of the standard filming hours, weekend and/or holiday filming requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days must be indicated on the permit.

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit request must be submitted to FilmL.A. at least three (3) days in advance.*

- **A base camp location must be identified and listed on the film permit. The standard residential hours and notification requirements apply to all base camp areas.** Any request for an extension of the standard hours require affected residents be surveyed.

- **If a production company is parking at the First Christian Church of North Hollywood lot, porta-potties and generators must be parked in designated areas that are closest to the church and away from residential buildings.** *Production companies will be required to have an off-duty or retired officer to ensure traffic safety and assist in entering and exiting of vehicles out of the lot. The officer must arrive one hour prior to the permit start time and must remain during all filming-related activities to ensure proper departure time.*

- **Personal vehicles of cast/crew shall not be parked are not permitted to park on area streets.** Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

- All cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

- **Parking of production equipment is limited to one side of the street only.** Film company vehicles shall not interfere with gardeners' activities, trash pick-up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity**.

- **Trash and refuge must be removed from the area immediately after filming activities are completed each day.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

First Christian Church of North Hollywood

PARKING LOT LAYOUT FOR FILMING

Luis Oliart at: 818-939-1187 or Luis@fccnh.org

No crew or production vehicles allowed in parking lot prior to 7:00 a.m. Absolutely no idling of production vehicles on the adjacent streets prior to the opening of the parking lot

Use EXTREMECAUTION when operating or moving equipment due to the drop off and pick up of children for the day-care facility M-F 8:45-9:45AM, 12:00-1:00PM , 2:15-3:15PM

The red area is reserved daily (M-F) for preschool/day care parking

The green area is for the placement of large/noisy equipment (generators, etc)

The blue area is for general parking and non noisy/non fuming equipment

The yellow area is for restrooms, catering, craft services, small equipment

First Christian Church of North Hollywood appreciates the continued patronage of the entertainment industry as it allows us to help fund numerous outreach programs. At the same time, we wish to be good neighbors to the Colfax Meadows/Studio City community and ask that consideration is given to the numerous residents located near us. Notification by the production of base camp placement or filming of our facilities should be given at least 72 hours in advance to the residents located directly adjacent to our parking lot.

Productions are to contact/notify the following neighboring condominium HOAs (behind the church parking lot) to mitigate concerns:

THE PARK COLFAX HOA:

Peter Dirado: (818) 398-5040, peterdirado@mac.com

TROOST HOMEOWNERS ASSOCIATION

J.K. Hilbert: (310) 387-3474 jkhilbert@aol.com

First Christian Church of North Hollywood reserves the right to have equipment relocated in the parking lot if it becomes a nuisance to nearby residents.

NOT A PERMIT

First Christian Church of North Hollywood Parking Lot Layout for film crew parking/basecamps

Parking lot is open to film crews NO EARLIER than 7am. Film crews MUST excercise extreme caution when working in the lot during day care drop-off and pick-up hours

Legend

- Restricted for day care drop off-pick up M-F 8:45-9:45AM 12:00-1:00PM 2:15-3:15PM
- parking for generators, trailers, equipment
- parking for personal vehicles, misc equipment, wardrobe, etc. NO GENERATORS or equipment with motors
- placement of portable toilets and craft services

NOT FOR RETAIL

SPECIAL FILMING CONDITIONS
TOLUCA LAKE COMMUNITY

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

These Special Filming Conditions apply to the area bounded by: Cahuenga Boulevard., Camarillo Street, the Burbank city boundary and the Los Angeles River. **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit requests must be submitted at least three (3) days in advance.*

- **FilmL.A., Inc. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas – Duration and frequency of recent filming – Proximity of concurrent filming activities – Historical use – Recent problems or complaints – Number of filming days requested – Company size – Proposed activities (effects, excessive noise, cranes, etc.) – any other criteria that may be relevant to the specific situation. ***NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE REVIEW.***

- **Filming in the Toluca Lake Community requires that notification be given to the representatives of the Toluca Lake Homeowners' Association.** *The current contacts are Richard Bogy (323) 877-0604* rbogy@bogycompany.com *and Steve Hampar (818) 687-4915* steve@hamparproperties.com

- **Weekend and holiday filming is generally prohibited, unless approved by FilmL.A.**

- **The standard residential requirement prohibiting arrival before 7:00 a.m. and departure after 10:00 p.m., Monday through Friday, must be strictly adhered to.** An extension of the standard filming hours requires that affected residents be surveyed to identify neighborhood concerns and the approved hours and days but must be specifically indicated on the permit.

- **Sidewalks must be kept clear at all times.**

- **Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view.**

- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity**.

- **Cast and crew must be bused or shuttled to all Toluca Lake residential filming locations.** Only vehicles authorized by the film permit may be parked on the street where filming is to take place. Personal cars are not to be parked on residential streets in the Toluca Lake area.

- **Production vehicle parking will be limited to one side of the street at all times.**

- **Vehicle and/or pedestrian traffic can be halted for periods up to 90 seconds under the authority of FilmL.A.** Longer periods require the concurrence of FilmL.A.

- Production companies must attach copies of these Special Conditions to their call sheets when working in Toluca Lake.

- Cast and crew shall be informed of the provisions of the **Filmmakers' Code of Professional Responsibility.**

FilmL.A., Inc. NOT A PERMIT